



Sheila Hugh Mackay Foundation Annual Facilitation Grant Program 2021

Grants of \$2000 to \$10,000 are made available annually to New Brunswick based visual arts organizations or collectives to support one of a kind projects aimed at fostering new initiatives in the province of New Brunswick. They are awarded on the recommendation of independent assessment panels who review all information submitted in this application.

In 2021, based on community input and strategic review, the Sheila Hugh Mackay Foundation will consider proposals in each of the following target areas:

- Career development grants to facilitate human resource development in New Brunswick arts organisations serving the visual arts
- Innovative youth programming in Visual Arts for New Brunswick youth
- Documentary projects focused on New Brunswick visual artists
- Building resources for New Brunswick arts organizations in virtual programming

These grants are competitive and only one project in each of the target areas will be selected for a 2021 Sheila Grant.

Organizations must select one category, since only one application per year from an organization will be accepted. Independent jury panels will adjudicate all applications and advise the Board of Directors on the most compelling project in each target area.

Based on available resources in any given year, SHMF is committed to investment in projects that adhere to the following principles:

- A credible concept or idea that is innovative in nature and unrelated to regular operating costs
- Measurable goals, implementation strategies and evaluation criteria
- Leadership and expertise
- Viable financial plans
- Understanding of contemporary art issues in New Brunswick

Instructions

- Please use Adobe Reader to fill out this PDF. Other PDF reader applications such as Mac 'Preview' may not work optimally. You can download the latest version of Adobe reader here: <https://get.adobe.com/reader/>
- To see character counts for larger fields, hover your mouse over the field to trigger 'tool tips'
- Before submission, please be sure to re-name your PDF file to include the contact person's name (eg. SHMF_Sheila2021_JaneDoe.pdf)
- Should your application be selected for funding, you will be asked to provide the form information in Word (or other similar non-PDF text format.)
- Submission deadline: **12pm February 15, 2021.** No late submissions will be accepted.



Sheila Hugh Mackay Foundation Annual Facilitation Grant Program:
Contact / Programme annuel de subventions de facilitation
de la Fondation Sheila Hugh Mackay : Contact

Organization _____

Contact person / Personne-resource _____

Address / Adresse _____

Phone / Télé 1 _____ Phone / Télé 2 _____

Email / courriel _____

Title of Project/ Titre du Projet _____

Start & finish dates of project /
Les dates de début et de fin du projet _____

Grant request/ Subvention demandée _____

List any previous projects funded by SHMF. / Indiquer tous les projets antérieurs
ayant déjà été financés par la FSHM.



Sheila Hugh Mackay Foundation Annual Facilitation Grant Program An Overview of your Organization

Overview of your organization

SHMF strives to work in partnership to address needs in visual arts infrastructure. Please answer the following questions as succinctly as possible to give an overview of your organization's mission and capacity. Space is limited.

Staff (number of)

- Full-time: _____
- Part-time: _____
- Volunteers: _____

Governance

- Name of Board Chair: _____
- Number of board members: _____
- For / Not for profit: _____

Finances

- Annual Budget _____
- Do you own / rent / lease your facility? _____

Mission Statement / Mandate

History & Development

- How long has the organization been in existence?

- List any prior publications (print or media) produced by your organization:

- List 3-5 recent successes for your organization (in point form)

- List 3-5 challenges for your organization (in point form)



Sheila Hugh Mackay Foundation Annual Facilitation Grant Program:
Overview / Programme annuel de subventions de facilitation
de la Fondation Sheila Hugh Mackay : Aperçu

Provide an overview of the proposed project. Explain how this project will build your organization's capacity to fulfill its mandate./ Fournir un aperçu du projet proposé. Expliquer comment ce projet renforcera la capacité de votre organisation à remplir son mandat.



Sheila Hugh Mackay Foundation Annual Facilitation Grant Program:
Your Project / Programme annuel de subventions de facilitation
de la Fondation Sheila Hugh Mackay : Votre projet

List the prioritized goals of this project.

Identify the project leader or leaders,
indicating the responsibilities and
remuneration each will receive for
work on this project.



Proposed Budget / Le budget proposé
Organization & Title of Project / Organisation et titre du projet

Revenue / Revenus

SHMF grant / Subvention demandée		
Investment by your organization / Investissement par votre organisation		
Additional Grants: 1 / Autre subventions 1		
Additional Grants: 2 / Autre subventions 2		
Additional Grants: 3 / Autre subventions 3		
In-kind contributions / Apports en nature		
Other / Autre (1) Describe / Décrivez:		
Other / Autre (2) Describe / Décrivez:		
Total Revenue / Recettes totales		

Expenditures / Dépenses

Promotion / Publicités		
Consultants & Professional fees / Consultants et honoraires professionnels		
Administration / Dépenses administratives		
Travel Costs / Frais de déplacement		
Mileage / Taux de kilométrage		
Accommodations / Hébergements		
Meals / Repas		
Equipment & Supplies (list) / Matériaux		
1 Describe / Décrivez:		
2 Describe / Décrivez:		
3 Describe / Décrivez:		
4 Describe / Décrivez:		
5 Describe / Décrivez:		
6 Describe / Décrivez:		
Other / Autre		
1 Describe / Décrivez:		
2 Describe / Décrivez:		
3 Describe / Décrivez:		
Total Expenses / Dépenses totales		

Total Project Budget / Budget total du projet	
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SHMF does not fund regular ongoing costs (i.e. rent & regular staff salaries.) If you require additional room for budget, please attach.

FSHM ne finance pas les coûts réguliers tel que les salaires et les loyers. Si vous avez besoin d'espace supplémentaire pour le budget, veuillez joindre une feuille supplémentaire.