



# 2023 Strathbutler Award Nomination Guidelines

The Strathbutler Award is a biennial award of \$25,000 which recognizes artists and craftspeople who have achieved excellence in their field while having made a substantial contribution over a significant period of time in the province of New Brunswick.

Every two years, the Board of Directors invites nominations of New Brunswick visual artists whose work exemplifies artistic excellence and who are considered to have made a significant contribution to the visual arts in New Brunswick. Artists may not self-nominate for this award. Nominations will be judged by an independent jury of arts professionals, recognised as such by their peers. Nomination packages may be sent in English or French.

## Eligibility Criteria

Artists must be Canadian citizens or have permanent resident status and must have resided in New Brunswick for at least five (5) consecutive calendar years immediately prior to submission. Artists must have more than 10 years of professional artistic practice.

Artists must meet the definition of a professional artist: an artist who:

- has specialized training in the field (not necessarily in academic institutions)
- produced an independent body of work
- made at least three (3) public presentations of work in a professional context in the past ten (10) years

The Strathbutler Award is reserved for living artists; it will not be awarded posthumously. Groups of artists or collaborative practices are ineligible for the Strathbutler Award. Artists currently funded under the mid-career Marie H el ene Allain Fellowship are not eligible for the Strathbutler Award pending filing of Fellowship final report.

## 2023 Submission Deadline

Completed nominations for 2023 Strathbutler Award, (including all supporting material) must be postmarked

on or before the deadline of **March 15, 2023**.

Late or incomplete nominations will not be accepted. The Foundation can not accept nominations by fax or email.

## Required Components of Submission

The Sheila Hugh Mackay Foundation requests both print and visual elements in this nomination process. The Print Components provide detailed information for the jury's information, and the Visual Components supply examples of the applicants work on CD, DVD, or USB key. Please follow the detailed instructions below for each element of the Print and Visual Components.

## Print Components of Submission

Submit four (4) copies of all these six mandatory print components of the nomination.

Fasten each set of the six print components with a paper clip. Use the order listed below.

Each of the print component of the nomination should be on a separate piece of paper. Each should be printed in black ink, single sided, and be clearly labelled.

- Completed cover page

Please complete this form, on page 4 of this guide, using black ink. The artist and nominator/supporters are required to provide a signature in the spaces provided. Contact information for the artist, the nominators and supporters should be current and complete.

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- Letters of support  
The nominator will provide a letter expressing the reasons for the nomination. One additional letter of support may be submitted. The jury references these letters to assist them in appreciating both the artistic merit and the over-all career contribution of the nominee. No additional letters will be considered by the jury.
- An artist statement of not more than 500 words  
In accepting this nomination, the artist will provide an artist statement related to the images submitted.
- A biography of not more than 500 words  
The artist will provide a brief summary of his/her artistic career, highlighting significant events, phases, influences and accomplishments that is suitable for distribution to the press.
- A curriculum vitae of the artist of up to four pages
- A numbered list identifying each of the images provided on the Visual Components CD, DVD, or USB key.  
The list should correspond to the order in which the images on the disc are presented. This list should include the following identifying information:
  - Title of Work: name each digital image with a number, your initials, the year completed, and title of the work. Ensure that the numbers for the first nine images begin with a zero (eg: 01InitialsYearTitle.jpg)
  - Materials and Size
  - Present location if applicable
  - The artist may include a brief (one or two sentence) comment on the submitted images

## Visual Components of Submission

With emphasis on recent work, artists must submit a disc of up to twenty-five (25) images. It is recommended that the images presented show a range of work. Please read carefully the guidelines below for detailed information on the presentation of images.

- Images of work must follow these guidelines:
  - Images are to be submitted on CD, DVD, or a USB key in a PC compatible format
  - JPEG file format only
  - 1 MB maximum filesize
  - RGB or grayscale colour mode files only (no CMYK images)
  - Save images directly on CD, DVD, or USB key without creating folders
  - Mark the disc with the artist's name and the year of submission (2023)
  - If video is required, use files that can be accessed by Quick Time or Windows Media Player. Ensure that files are PC compatible.
  - If video alone is submitted, it must not exceed 5 minutes.
  - If video is combined with still images, video must not exceed 4 minutes and still images may number no more than 10.
- Digital Portrait
  - To assist us in the timely announcement of the 2023 Strathbutler recipient, we request a frontal head shot of the artist suitable for distribution to the press.

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## Before you submit: Reminders

Remember to submit four (4) complete sets of all the six mandatory Print Components of the nomination.

Fasten each set of the six Print Components with a paper clip. Use the order listed in the detailed descriptions.

Each of the print component of the nomination should be on a separate piece of paper. Each should be printed in black ink and clearly labelled. Please print single-sided.

Submit one (1) disc or USB key with all digital images. Clearly label disc with artist's name and date (2023).

Mail your completed Nomination package to:

The Sheila Hugh Mackay Foundation  
P.O. Box 416,  
Saint John, New Brunswick, E2L 4L9

The Foundation does not accept Strathbutler Award nominations by email.

If you have questions about the Nomination Guidelines, please contact the Foundation's Executive Director, Kathryn McCarroll:

Phone: 506.693.5647

Email: [shmf@sheilahughmackay.ca](mailto:shmf@sheilahughmackay.ca)

The Sheila Hugh Mackay Foundation, Inc. reserves the right to refuse nominations that are incomplete or that do not follow the guidelines presented here.

The announcement of the 2023 Strathbutler recipient will be made in September 2023.



# 2023 Strathbutler Award Nomination Cover Page

Applicant's full name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Prov \_\_\_\_\_ Postal Code \_\_\_\_\_

Day Phone \_\_\_\_\_ PM Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

## Nominator

Full name \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_

Mailing Address \_\_\_\_\_  
\_\_\_\_\_

City \_\_\_\_\_

Prov \_\_\_\_\_ Postal Code \_\_\_\_\_

Day Phone \_\_\_\_\_

PM Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Signature \_\_\_\_\_

## Supporter

Full name \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_

Mailing Address \_\_\_\_\_  
\_\_\_\_\_

City \_\_\_\_\_

Prov \_\_\_\_\_ Postal Code \_\_\_\_\_

Day Phone \_\_\_\_\_

PM Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Signature \_\_\_\_\_

It is a condition for the consideration of the nominee by The Sheila Hugh Mackay Foundation that the nominee agrees that the Sheila Hugh Mackay Foundation has the right to publicize, publish all or any parts of the submission including the nominee's name, portrait and any other materials submitted with the nomination, for the purposes of the Sheila Hugh Mackay Foundation as it may determine and such non-exclusive license form is enclosed for his signature.

Applicant's Signature \_\_\_\_\_

Date of Submission \_\_\_\_\_